



9th January 2024

Dear Parents / Guardians,

On behalf of the Governing Body, I am writing to inform you that Ms T Owen our Headteacher will be retiring at the end of this academic year in August 2024. Ms Owen has had a career in education spanning over thirty years including eight successful years as Headteacher at Philips High.

The Governors wish to thank Ms. Owen for her dedication and commitment and wish her happiness in her future.

The Governing Body will now begin the process of recruiting a new Headteacher at Philips High school. This will give us time for a managed handover in readiness for the start of the next academic year in September.

Yours sincerely

John Mallon
Chair of Governors.